

# Save our Non-Profits Guidelines

Submitted for review by Council Sub-Committee on CARES Act allocations November 5, 2020

After vetting by staff against eligibility guidelines, recipients would be chosen by a citywide, random selection. After notification of selection, recipients would be asked to provide the required qualification documentation including a signed affidavit attesting to the accuracy of all submitted information.

These guidelines would result in 25-100 total grants based on a \$500,000 allocation.

## Purpose

To support operational costs for locally operated non-profits for which fundraising activities have been substantially disrupted by the COVID-19 crisis and that have not to date received CARES Act-derived funding (including through contracts or sub-contracts executed with local agencies).

The program funds are intended to target nonprofit organizations whose services have been interrupted by the COVID-19 crisis, most notably emergency services for veterans, seniors, children and youth, as well as domestic violence victims and unemployed workers. Examples of services include food banks and emergency housing, public and mental health services including counseling and job placement and retraining services.

Arts and culture organizations (including all non-profits filed with NTEE codes A01-A99) should apply separately for the Fresno Arts and Culture Emergency Relief Grant Program available through the Fresno Arts Council.

## Available Grant Distributions

\$5,000 = annual operational budget of \$5,000-\$50,000

\$10,000 = annual operational budget of \$50,000-\$250,000

\$20,000 = annual operational budget of \$250,000 and above

## Use of Funds

Operational costs including staff payroll, rent or mortgage, utility costs other than city-operated utilities such as water, supplies necessary for rendered services, infrastructure upgrades to support socially distant public access and PPE supplies for staff and public use. Funds cannot be used for grants or funding for other organizations, medical or scientific research, scholarships or tuition.

## Eligibility Requirements

- Operate as an autonomous entity or local chapter within City of Fresno city limits with services offered primarily to City of Fresno residents
- Total annual reported revenue of at least \$5,000
- Must have been created at least one year prior to March 4, 2020
- Must be able to show a loss of income due to the COVID-19 crisis that is greater than the value of any related government funding including PPP and EIDL
- Businesses that have received government contracts from the City or County of Fresno derived from CARES Act Funding are not eligible
- Must be able to provide a valid and current IRS Form 990 showing proof of status as a:

- 501(c)(3) Public Charity
- 501(c)(19) Post or Organizations of War Veterans
- Organization must have a mitigation plan in place for any code violations related to the delivery of services in the City of Fresno
- The following types of non-profits are ineligible: educational institutions of all sizes, hospitals and outpatient treatment clinics, group homes, athletic leagues or teams, professional associations, retirement associations, alumni groups, research institutions including medical research, fraternities/sororities, grant-making or endowment funds, media organizations, 501(c)(3) Private Non-operating Foundations, Parent-Teacher Groups, any non-profit formed to support a single organization, churches of any denomination or any entity whose mission asks its representatives to proselytize for a religious creed as part of the delivery of services. Non-profits whose primary officer is a City of Fresno employee or an immediate family member of a City of Fresno employee are also excluded.

*The following list of NTEE codes associated with a 501(c)(3) Public Charity filing is to be used as guidance for eligibility. These non-profit types are consistent with the program objectives but this list does not by itself determine qualification for the program:*

- **501(c)(3) Public Charity filed with the following NTEE codes**
  - B01 (Alliance/Advocacy Organizations)
  - B90 (Educational Services and Schools - Other)
  - B92 (Remedial Reading, Reading Encouragement)
  - B99 (Education N.E.C.)
  - C01 (Alliance/Advocacy Organizations)
  - C20 (Pollution Abatement and Control Services)
  - C30 (Natural Resource Conservation and Protection)
  - C32 (Water Resource, Wetlands Conservation and Management)
  - C34 (Land Resources Conservation)
  - C35 (Energy Resources Conservation and Development)
  - C41 (Botanical Gardens, Arboreta and Botanical Organizations)
  - C42 (Garden Club, Horticultural Programs)
  - C50 (Environmental Beautification)
  - C60 (Environmental Education and Outdoor Survival Programs)
  - C99 (Environmental Quality, Protection, and Beautification N.E.C.)
  - D20 (Animal Protection and Welfare (includes Humane Societies and SPCAs)
  - D50 (Zoo, Zoological Society)
  - D60 (Other Services)
  - D61 (Animal Training, Behavior)
  - D99 (Animal Related Activities N.E.C.)
  - E01 (Alliance/Advocacy Organizations)
  - E19 (Nonmonetary Support N.E.C.)
  - E70 (Public Health Program)
  - E86 (Patient Services - Entertainment, Recreation)
  - F01 (Alliance/Advocacy Organizations)
  - F21 (Alcohol, Drug Abuse (Prevention Only)
  - F30 (Mental Health Treatment)

- F42 (Rape Victim Services)
- F50 (Addictive Disorders N.E.C.)
- F53 (Eating Disorder, Addiction)
- F60 (Counseling Support Groups)
- F60 (Counseling Support Groups)
- F70 (Mental Health Disorders)
- F80 (Mental Health Association, Multipurpose)
- F99 (Other Mental Health, Crisis Intervention N.E.C.)
- G01 (Alliance/Advocacy Organizations)
- I19 (Nonmonetary Support N.E.C.)
- I20 (Crime Prevention N.E.C.)
- I21 (Delinquency Prevention)
- I70 (Protection Against and Prevention of Neglect, Abuse, Exploitation)
- I72 (Child Abuse, Prevention of)
- J20 (Employment Procurement Assistance and Job Training)
- J22 (Employment Training)
- J30 (Vocational Rehabilitation (includes Job Training and Employment for Disabled and Elderly))
- K30 (Food Service, Free Food Distribution Programs)
- K31 (Food Banks, Food Pantries)
- K99 (Other Food, Agriculture, and Nutrition N.E.C.)
- L20 (Housing Development, Construction, Management)
- L21 (Public Housing)
- L22 (Senior Citizens' Housing/Retirement Communities)
- L25 (Housing Rehabilitation)
- L40 (Low-Cost Temporary Housing (includes Youth Hostels))
- L41 (Temporary Shelter For the Homeless)
- L50 (Housing Owners, Renters Organizations)
- L80 (Other Housing Support Services)
- L81 (Home Improvement/Repairs)
- L82 (Housing Expense Reduction Support, Rent Assistance)
- L99 (Other Housing, Shelter N.E.C.)
- M20 (Disaster Preparedness and Relief Services)
- M40 (Safety Education)
- M99 (Other Public Safety, Disaster Preparedness, and Relief N.E.C.)
- O01 (Alliance/Advocacy Organizations)
- O20 (Youth Centers, Clubs, (includes Boys/Girls Clubs)- Multipurpose)
- O21 (Boys Clubs)
- O22 (Girls Clubs)
- O23 (Boys and Girls Clubs (Combined))
- O30 (Adult, Child Matching Programs)
- O31 (Big Brothers, Big Sisters)
- O51 (Youth Community Service Clubs)
- O52 (Agricultural, Youth Development)
- O53 (Business, Youth Development)
- O54 (Citizenship Programs, Youth Development)

- O99 (Other Youth Development N.E.C.)
- P01 (Alliance/Advocacy Organizations)
- P19 (Nonmonetary Support N.E.C.)
- P20 (Human Service Organizations)
- P28 (Neighborhood Center, Settlement House)
- P30 (Children's and Youth Services)
- P33 (Child Day Care)
- P40 (Family Services)
- P42 (Single Parent Agencies/Services)
- P43 (Family Violence Shelters and Services)
- P44 (Homemaker, Home Health Aide)
- P46 (Family Counseling, Marriage Counseling)
- P50 (Personal Social Services)
- P51 (Financial Counseling, Money Management)
- P52 (Transportation (Free or Subsidized))
- P58 (Gift Distribution)
- P60 (Emergency Assistance (Food, Clothing, Cash))
- P62 (Victims' Services)
- P75 (Senior Continuing Care Communities)
- P80 (Services to Promote the Independence of Specific Populations)
- P81 (Senior Centers/Services)
- P82 (Developmentally Disabled Services/Centers)
- P84 (Ethnic/Immigrant Services)
- P85 (Homeless Services/Centers)
- P86 (Blind/Visually Impaired Centers, Services)
- P87 (Deaf/Hearing Impaired Centers, Services)
- P99 (Human Services - Multipurpose and Other N.E.C.)
- Q01 (Alliance/Advocacy Organizations)
- Q20 (Promotion of International Understanding)
- Q21 (International Cultural Exchange)
- Q30 (International Development, Relief Services)
- Q32 (International Economic Development)
- Q33 (International Relief)
- Q40 (International Peace and Security)
- Q71 (International Migration, Refugee Issues)
- Q99 (International, Foreign Affairs, and National Security N.E.C.)
- R01 (Alliance/Advocacy Organizations)
- R20 (Civil Rights, Advocacy for Specific Groups)
- R22 (Minority Rights)
- R24 (Women's Rights)
- R26 (Lesbian/Gay Rights)
- R30 (Intergroup/Race Relations)
- R40 (Voter Education/Registration)
- R99 (Civil Rights, Social Action, and Advocacy N.E.C.)
- S01 (Alliance/Advocacy Organizations)
- S20 (Community, Neighborhood Development, Improvement)

- S21 (Community Coalitions)
  - S31 (Urban, Community)
  - S80 (Community Service Clubs (Kiwanis, Lions, Jaycees, etc.))
  - S81 (Women's Service Clubs)
  - S82 (Men's Service Clubs)
  - S99 (Community Improvement, Capacity Building N.E.C.)
  - T40 (Voluntarism Promotion)
  - T50 (Philanthropy / Charity / Voluntarism Promotion (General))
  - T99 (Other Philanthropy, Voluntarism, and Grantmaking Foundations N.E.C.)
  - W01 (Alliance/Advocacy Organizations)
  - W30 (Military/Veterans' Organizations)
  - W70 (Leadership Development)
  - W99 (Public, Society Benefit - Multipurpose and Other N.E.C.)
  - X01 (Alliance/Advocacy Organizations)
- **501(c)(19) Post or Organizations of War Veterans filed with the following NTEE code**
    - W30 (Military/Veterans' Organizations)